

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Monday, June 24, 2013 at 6:00 p.m. at the MOESC Richland County Office.

1. Call to Order

President Theaker called the June meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Dixon, Hope, Koons, Leader, McFarland, D. Theaker, M. Theaker

3. Pledge of Allegiance

4. Recognition of Guests

A. Jim Duplaga – Education Coordinator

5. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mr. Dixon, seconded by Mr. Koons, to approve the May 22, 2013 regular meeting minutes.

Vote: Six yeas.

Ms. McFarland abstained.

6. Approval of Adjustments/Adoption of the Agenda

Motion by Mr. Leader, seconded by Mr. Koons to adopt the agenda.

Vote: Seven yeas.

7. Financial Report

That the Board approve the:

A. May 2013 Financial Report

B. Appropriation Modification/Addition

014-9902 Preschool Family Involvement Addition to Budget/Revenue \$100.00
(Plymouth)

(Establish a fund to account for sales (DVD) and donations specific to the Plymouth Preschool Classroom. Funds will be used to purchase supplies and food for family involvement activities and/or field trips.)

C. Fy' 2014 Temporary Appropriations – All Funds:

General Fund: \$10,000,000

Other Funds: - carryover 100% of balance from Fy' 13

- 100% of new funds for FY 2014

D. Fy' 2013 Final Permanent Budget & Revenue Appropriations

7. Financial Report (Cont'd)

E. Transfers:

\$12,323.76 to Alternative Program (022-9299) from General Fund (001)
(to close out the fund balance now that there are no lingering obligations of the program)

\$60,000.00 to Facilities Maintenance (001-9708) \$50,000 from General Fund (001)
to Technology Maintenance (001-9710) \$10,000 from General Fund (001)

(to support the ongoing maintenance, improvement and upkeep of building/grounds and technology infrastructure)

Motion by Mr. Hope, seconded by Mr. Leader to approve the financial report.

Vote: Seven yeas.

8. Special Reports

A. JVS/Career Centers

B. Superintendent

1) State Budget Update

2) Administrative Assignments

9. Executive Session

Motion by Mrs. Dixon, seconded by Mrs. Theaker that the Board go into Executive Session at 7:05 p.m. to consider the employment of a public employee.

Vote: Seven yeas.

10. Return from Executive Session

The Board reconvened into Regular Session at 7:25 p.m. with seven members present.

SUPERINTENDENT RECOMMENDATIONS:

11. Operational Action

A. Liability/Property Insurance

That the Board approve the liability and property insurance policy coverages with the Trident Insurance Company, effective July 1, 2013 thru June 30, 2014, as presented by School Insurance Consultants, LLC, with the following limits:

Liability: \$5,000,000/\$7,000,000

Automobile: \$5,000,000

(including uninsured/underinsured motorist)

Building/Contents (blanket): \$14,550,000

Premium: \$10,628.00

11. Operational Action (Cont'd)

B. Agreement for Service – Mansfield City Schools

That the Board approve the agreement with Mansfield City Schools for Mid-Ohio ESC to provide an hourly Site Administrative and Public Relations Consulting services for the 2013-2014 school year.

C. Purchased Service Contracts

That the Board approve the following purchased service contracts:

On behalf of Mansfield City Schools:

- 1) Larry Gibbs - \$35.00/hr. – Public Relations Consultant on an as-needed basis – effective 7-1-13 through 6-30-14
- 2) John Kinton - \$45.00/hr. – Site Administrator on an as-needed basis – effective 7-1-13 through 6-30-14

On behalf of Mid-Ohio ESC:

- 1) Bricker & Eckler, LLP – \$800 – Sue Yount as speaker for the General Session at the Administrative Conference on August 7, 2013 at Mid-Ohio ESC
- 2) McGown & Markling Co., LPA – \$350 – Dr. Susan Clark as keynote presenter for the Special Education Conference on October 18, 2013 at Mid-Ohio ESC
- 3) Steve Earnest - \$65/hr. – to provide Business/Human Resource Consulting Services for up to 40 hours, effective 7-1-13 until 6-30-14
- 4) Amy Miller - \$60/hr. – for Occupational Therapy services for the 2013-2014 school year for Mid-Ohio Preschool
- 5) Amy Miller - \$60/hr. – for Occupational Therapy services for the 2013-2014 school year for the Plymouth-Shiloh Local School District
- 6) ProCare Therapy, Inc. - \$66.86/hr. – for Occupational Therapy services from Michelle Webb for the 2013-2014 school year
- 7) Tri-Rivers Career Center – \$500/day for Business/Human Resource Consulting Services, effective 7-1-13 until 6-30-14

D. Agreement for Service – Madison Local School District

That the Board approve the agreement with Madison Local School District for Mid-Ohio ESC to provide Consulting Services on an as-needed basis, not to exceed 60 days, for the 2013-2014 school year.

E. Workers' Compensation Group Rating Program

That the Board approve enrollment in the OSBA 2014 Workers' Compensation Group Rating Program at a cost of \$3,045. (projected group savings approximately \$13,391)

F. Job Description and Salary Schedule

That the Board approve the following job description and salary schedule:

- 1) Facility Manager

G. Job Description

That the Board approve the following job description:

- 1) Education Coordinator

11. Operational Action (Cont'd)

H. Adoption of Amended Board Policy

That the Board adopt the following amended policy that was presented for review at the May 22, 2013 Board Meeting:

| <u>Policy #</u> | <u>Title</u> | <u>New/Revised</u> |
|-----------------|---------------------------|--------------------|
| 3220 | Teacher Evaluation Policy | Revised |

I. Adoption of Board Policies

That the Board adopt the following policies that were presented for review at the May 22, 2013 Board Meeting:

| <u>Policy #</u> | <u>Title</u> | <u>New/Revised/Rescind</u> |
|-----------------|---|----------------------------|
| 1411 | Whistleblower Protection | Revised |
| 1422 | Nondiscrimination & Equal Employment Opportunity | Revised |
| 1520 | Employment of Administrator | Revised |
| 1540 | Suspension of Administrative Contracts | Revised |
| 2260 | Nondiscrimination and Access to Equal Educational Opportunity | Revised |
| 2270 | Religion in the Curriculum | Revised |
| 2340 | Field & Other Center-Sponsored Trips | Revised |
| 2623 | Student Assessment & Academic Intervention Services | Revised |
| 2623.02 | Third Grade Reading Guarantee | New |
| 3120.08 | Employment of Personnel for Co-Curricular/Extra-Curricular Activities | Technical Correction |
| 3122 | Nondiscrimination & Equal Employment Opportunity | Revised |
| 3142 | Non-Renewal of a Teacher Contract | Revised |
| 3211 | Whistleblower Protection | Revised |
| 4122 | Nondiscrimination & Equal Employment Opportunity | Revised |
| 4211 | Whistleblower Protection | Revised |
| 5136 | Personal Communication Devices | New |
| 5136V1 | Wireless Communication Devices – Students | Rescind |
| 5136V2 | Wireless Communication Devices | Rescind |
| 5515.01 | Safe Operation of Motorized Utility Vehicles by Students | New |
| 5630.01 | Positive Behavior Intervention & Supports & Limited Use of Restraint & Seclusion | New |
| 6107 | Authorization to Accept & Distribute Electronic Records & Use Electronic Signatures | New |
| 6110 | Grant Funds | Revised |

I. Adoption of Board Policies (Cont'd)

| <u>Policy #</u> | <u>Title</u> | <u>New/Revised/Rescind</u> |
|-----------------|---|----------------------------|
| 6460 | Vendor Relations | Revised |
| 6550 | Travel Payment & Reimbursement | Revised |
| 7300 | Disposition of Real Property/Personal Property | Revised |
| 7530.01V2 | Staff Use of Wireless Communication Devices | Revised |
| 7530.02 | Staff Use of Personal Communication Devices | New |
| 7542 | Access to Center Technology Resources from Personal Communication Devices | Revised |
| 8210 | School Calendar | Revised |
| 8800 | Religious/Patriotic Ceremonies & Observances | Revised |
| 8900 | Anti-Fraud | Revised |
| Bylaw 0165.2 | Special Meetings | Revised |
| Bylaw 0167.2 | Use of Personal Communication Devices | New |

Motion by Mr. Hope, seconded by Mr. Leader to approve the Operational Action items.
Vote: Seven yeas.

12. Personnel Action

A. Resignations

That the Board approve the following resignations:

- 1) Kathy Blakley – Preschool Classroom Assistant – effective at the end of the day on 5-31-13 for retirement purposes
- 2) Jonathan Reskof – Occupational Therapist – effective at the end of the day on 6-30-13 for retirement purposes
- 3) Michelle Rigsby – School Psychologist – effective at the end of the day on 7-31-13

B. Employment Contracts – 2013-2014

That the following personnel contracts be approved effective with the 2013-2014 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

| <u>Name</u> | <u>Position</u> | <u>Contract</u> | <u>Length</u> |
|------------------------------|--|-----------------|---------------|
| <u>Administrative</u> | | | |
| Robert Chevalier | Special Education Consultant - Bucyrus | 224 days | 1 year |
| Lisa Cook | Director of Human Resources | 224 days | 1 year |
| Amy Piacentino | RttT Regional Specialist | 220 days | 1 year |
| Adrienne Randall | Director of Student Services | 224 days | 1 year |

12. Personnel Action (Cont'd)

B. Employment Contracts – 2013-2014 (Cont'd)

Limited Teaching

| | | | |
|-------------------|---|---------------------|--------|
| Laura Baker | Speech & Language Pathologist | 194 days | 1 year |
| Abigail Carr | Intervention Specialist – FIRST Program – effective 8-12-13 | 205 days (prorated) | 1 year |
| Caitria Clark | Speech & Language Pathologist | 194 days | 1 year |
| Kimberly Sangdahl | Intervention Specialist – FIRST Program | 230 days | 1 year |

Individual Service

| | | | |
|------------------|---|-----------|--------|
| Gary Graham | Madison Consultant Services - not to exceed 60 days | As needed | 1 year |
| Deborah Mitchell | TANF Social Worker – effective 7-2-13 to 8-31-13 | As needed | 1 year |
| Deborah Reidy | Educational Consultant – not to exceed 40 days | As needed | 1 year |

C. Supplemental Contracts

That the Board approve the following Supplemental Contracts:

- 1) Jim Duplaga – \$4500 – Education Coordinator for 2013-2014
- 2) Nathan Parsons - \$300 per month as Lead Teacher at Abraxas-effective July 1, 2013 thru June 30, 2014
- 3) Vanessa Wagner - \$300 per month as Lead Teacher at FIRST Program – effective July 1, 2013 thru June 30, 2014

D. Transitional Contracts

That the Board employ and approve the following transitional contracts:

- 1) Lisa Cook as Director of Human Resources – effective July 1-31, 2013 at \$302.93/day, not to exceed 23 days
- 2) Adrienne Randall as Director of Student Services – effective June 1 – July 31, 2013 at \$295.25/day, not to exceed 6 days

E. Amended Contract

That the Board approve the following amended contract:

- 1) Salary increase for the following - effective with the 2013-2014 contract year:

Angela Hilderbrand – to Master’s plus 15 hours
Jeffrey Murphy – to Master’s Degree

F. Abolishment

That the Board approve the abolishment of the Instructional Technology Director position, effective 6-30-13.

G. Reassignment

That the Board approve the reassignment of Cheryl Cronbaugh to the position of Director of Education, effective 7-1-13.

12. Personnel Action (Cont'd)

H. Termination

That the board approve the termination of Dennis Baum as a teacher at the FIRST Program due to just cause (lack of valid licensure).

Motion by Mr. Koons, seconded by Mrs. Theaker to approve the Personnel Action Items including addendum.

Vote: Seven yeas.

13. Adjournment

Motion by Mr. Koons, seconded by Mrs. Theaker to adjourn. Vote: Seven yeas. The President declared the meeting adjourned at 7:50 p.m. The next regular Board Meeting will be held on July 9, 2013 at 6:00 p.m. at the Mid-Ohio Educational Service Center.

President

Treasurer